

Appendix A

OFF-SITE FOOD SERVICE SUPPLIER LETTER OF COMPLIANCE

Name of Food Service Supplier: _____

Address: _____

Contact Name: _____

Contact Email: _____ Phone #: _____

We/I, the above named Food Service Supplier, have read and understand the requirements of the St. Clair Catholic District School Board's *Sec. C Policy – Food and Beverage*; and *Sec. C Procedures – Food and Beverage*, and affirm that they meet with the following requirements:

- All of the food choices and all of the beverage choices offered for sale to the school are from the *Sell Most* category of the Ministry Resource Guide.
- The attached product list, which includes nutrition facts and serving size, has been reviewed by a Registered Dietitian of the local health unit.

Signature – Registered Dietitian

Date

Signature – Food Service Supplier

Date

Off-Site Food Service Suppliers must fax the completed Letter of Compliance to the Attention of the Registered Dietitian of either Chatham-Kent Public Health or Lambton Public Health.

Chatham-Kent Public Health
Attention: Jennelle Arnew, RD, BSc, MSc
Phone: 519-352-7270, ext. 2943
Fax: 519-352-2166
Email: jennelle.arnew@chatham-kent.ca

Lambton County Public Health
Attention: Connie Mallette, RD, BAS
Phone: 519-344-2062, ext. 2349
Fax: 519-344-2025
Email: connie.mallette@county-lambton.on.ca

It is understood that the St. Clair Catholic District School Board and its schools are under no obligation to utilize the services of off-site Food Service Suppliers, who meet the regulations and are granted approved Letters of Compliance.

Off-site food items must be prepared in approved facilities, which are inspected by a Public Health Inspector, in accordance with the Food Premises Regulations 562-90.

For the full text copy of *Policy Sec. C – Food and Beverage* visit www.st-clair.net and click on Policies and Procedures.